APPLICATION FOR
SPECIAL EVENT PERMIT

1. To be completed for Public Agency/Organization/Corporation
Applicant: ____________________________________________ Daytime Phone: ___________ Fax Number: ___________
Address: ___________________________________________________________________________________________________________________________________________________________
Email Address: _______________________________________________________________________________________________________________________________________________________

2. This application is submitted for permission to perform the following in the SMART Right of Way:
Event Name: _________________________________________________________________________________________________
Number of Participants: ____________________________
Event Duration:
Event Start Date/Time: _______________ Set-Up Start Date/Time: _______________
Event End Date/Time: _______________ Set-Up End Date/Time: _______________
Check all that apply:
Run/Walk/Bike __________ Street Fair __________
Parade __________ Other: __________

3. Details description of event including event location & area of impact to SMART property (include additional sheets or supporting documents, as necessary):

4. Liability & Insurance
Applicant will be required to provide proof of insurance for General Liability with Railroad Endorsement naming SMART as additional insured. In the event applicant cannot provide proof of insurance, each event participant must sign a waiver releasing SMART from any and all liability PRIOR TO issuance of permit.

PLEASE INCLUDE FEE OF $200 PER DAY OF EVENT WITH SUBMISSION
Mail or email application and supporting documents to: SMART 5401 Old Redwood Highway, Ste 200 Petaluma, Ca 94954 OR nndiazon@sonomamarintrain.org

Applicant Signature: ____________________________________________ Date: ___________________________

Print Name: ____________________________________________ Date: ___________________________

SMART Internal Use Only
Permit No.: __________________ Reviewed by: __________________
Date Issued: __________________ Engineering: __________________ Risk Management: __________________
Prepared By: __________________ Security: __________________ Operations: __________________

Comments (if necessary, use separate sheet or continue on back):