



**CITIZENS OVERSIGHT COMMITTEE
MEETING AGENDA
June 4, 2019 – 7:30 AM**

5401 Old Redwood Highway, 1st Floor
Petaluma, CA 94954

1. Call to Order
2. Approval of the March 28, 2019 Meeting Minutes
3. Comment on Non-agenda Items
4. Strategic Plan - Discussing an outline, schedule and upcoming process
5. Next Meeting: July 23, 2019 (Tentative)
6. Adjournment

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**CITIZENS OVERSIGHT COMMITTEE
MEETING MINUTES
March 28, 2019 7:30 AM
5401 Old Redwood Highway, 1st Floor
Petaluma, CA 94954**

1. Call to Order

Chair Colombo called the meeting to order at 7:30AM. Committee members Steve Birdlebough, Steve Rabinowitsh, Dennis Harter, and David Oster were in attendance.

SMART Staff: Chief Financial Officer Erin McGrath, Chief Engineer Bill Gamlen, and Clerk of the Board Leticia Rosas-Mendoza

2. Approval of April 5, 2018 Meeting Minutes

Motion: Minutes approved as presented.

3. Comment on Non-agenda Items

None

4. Capital Project Update

Chief Engineer Bill Gamlen gave a PowerPoint project update. Highlights include:

- Larkspur Extension Project Elements:
 - Larkspur Station
 - Larkspur Station Platform
 - Larkspur Station Parking Lot
 - Cal Park Tunnel Construction
 - New Francisco Blvd at Rice Intersection Grade Crossing
 - Bettini Transit Center - Platform
 - San Rafael Creek Bridge – Installation
- Pathway Segments
 - Constructed the San Rafael Pathway
 - Up Next FY 2018: Southpoint Blvd to Payran Street (Petaluma)
- Windsor Extension Project
 - Design
 - Utility Coordination
 - Habitat and Wetland Surveys to obtain permits

- Request for Proposal for Design Build Contract (process)
- Construction to begin in 2020
- Starting passenger service at end of 2021

Comments:

Mr. Birdlebough asked about Positive Control Testing (PTC) in Larkspur. Mr. Gamlen responded that PTC testing will occur at night. Mr. Birdlebough asked if SMART is fully staffed with Engineer-Conductors. Mr. Gamlen responded yes, Larkspur Extension project does not require additional train set or operations.

Chair Colombo asked when does SMART anticipate to start passenger service to Larkspur. Mr. Gamlen responded end of 2019.

5. Strategic Plan Update

Ms. McGrath gave an overview of the Strategic Plan Process. Highlights include:

Discussion:

- Review Scope for Plan
- Strategic Plan and Sales Tax Renewal
- Schedule and Process
- Financial Plan = Sales Tax Renewal
- Sales Tax Renewal
- Timetable – Sales Tax Process/Strategic Plan Process

Comments

Mr. Rabinowitsh asked why March 2020. Mr. Mansourian responded that the polls anticipates higher number of voters.

Mr. Harter stated that the public will need to understand the schedule “gap”. Also surveys will need to be conducted to evaluate the public opinion/needs.

Mr. Mansourian stated that a separate “campaign committee” would be established. Also, he asked the Committee Members if they support staff recommendations to the Board of Directors.

Mr. Birdlebough agrees that SMART timetable and suggested setting future meetings dates.

Chair Colombo and members expressed support for staff’s recommendations to the Board of Directors.

6. Next meeting tentatively scheduled: June 4, 2019 and July 23, 2019

7. Adjournment - Meeting adjourned at 8:50AM

Respectfully Submitted,

Leticia Rosas-Mendoza
Clerk of the Board

Approved: _____