



**CITIZENS OVERSIGHT COMMITTEE
MEETING AGENDA
February 10, 2022 – 7:30 AM**

**IN ACCORDANCE WITH GOVERNOR’S EXECUTIVE ORDERS N-25-20 AND N-29-20 THE
CITIZENS OVERSIGHT COMMITTEE MEETING WILL BE HELD VIRTUALLY
MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON**

ZOOM TELECONFERENCE INSTRUCTIONS

PUBLIC COMMENT DURING THE MEETING: The COC Chair will open the floor for public comment during the Public Comment periods on the agenda. Please check and test your computer settings so that your audio speaker and microphones are functioning. Speakers are asked to limit their comments to two (2) minutes. The amount of time allocated for comments during the meeting may vary at the Chairperson’s discretion depending on the number of speakers and length of the agenda

1. Call to Order
2. Approval of October 15, 2020 Minutes
3. General Manager Cumins Introduction and Planning for the Future
4. Public Comment on Non-Agenda Items
5. Financial Update – *Presented by Heather McKillop*
6. Ridership Update – *Presented by Eddy Cumins*
7. Pathway Update - *Presented by Bill Gamlen*
8. Capital Projects Update - *Presented by Bill Gamlen*
9. Next Meeting: TBD
10. Adjournment

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**CITIZENS OVERSIGHT COMMITTEE
MEETING MINUTES
October 15, 2020 – 7:30 AM**

**IN ACCORDANCE WITH GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20
THE CITIZENS OVERSIGHT COMMITTEE MEETING WILL BE HELD VIRTUALLY
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1. Call to Order
Chair Colombo called the meeting to order at 7:30AM. Committee members, Dennis Harter, David Oster, Steve Rabinowitsh, Steve Birdlebough and Tanya Narath were present; Julia Violich joined later.
2. Approval of May 27, 2020 Minutes

Motion: Minutes approved.

3. Public Comment on Non-Agenda Items

None

4. Discuss Future of Citizen's Oversight Committee

Ms. Violich joined at 7:38am.

General Manager Mansourian provided an update of the presentation that was given at the Board of Directors meeting of September 2, 2020, regarding the reorganization of the Citizens Oversight Committee (COC). Highlights include:

- Name of the Committee
- Issues and Duties
- Membership and Process
- Meeting Frequency and Bylaws

At the meeting, the Board of Directors provided the following direction to staff: 1) continue conducting the listening sessions; and 2) provide feedback from current COC members.

Comments

Mr. Breen stated that the current COC is required by the ballot that is funding SMART. The current measure has specific duties of the COC, which is to review and updated SMART's Strategic Plan every 5 years.

Mr. Birdlebough stated that there is interest from the public and suggest that the COC has a more communication with members of the Board. The listening sessions have been very successful. He suggested having a listening session prior to each Board meeting for the public to provide additional input.

Ms. Violich suggested for the committee to have more defined duties including meeting with various of entities to provide and receive feedback.

Mr. Oster stated that the current COC could continue to fulfill its duties along with exploring additional duties and responsibilities.

Mr. Rabinowitsh stated that the current Expenditure Plan clearly stated the roles and responsibilities of the COC. He suggested having frequent meetings and explained the history of the Open Space Advisory Committee which he serves in. He said that considering an additional committee to serve the public input could be helpful.

Chair Colombo thinks that the COC have a responsibility based on Legislation. There is desire from the community that the committee do more and maybe there should be another committee with more defined roles and responsibilities.

Ms. Narath suggested having an additional committee to deal with the community inputs.

Mr. Harter stated that having an additional committee is an excellent idea. The public tends to forget the roles and responsibilities of the COC. The public is looking for different avenues to communicate with the SMART Board.

General Manager Mansourian stated that the comments mentioned today were to keep the current COC with its current responsibilities and roles and to add an additional committee with roles, duties, and memberships.

Chief Financial Officer, Erin McGrath stated that the Board approved a new Expenditure Plan which they can amend to change the name and add structure with memberships and bylaws.

General Manager Mansourian said that the Board of Directors suggested expanding the COC to do more for SMART. Once the Board provides feedback he will bring back to the committee.

Ms. Violich would like staff to share the requirements of the Brown Act that the committee will need to comply.

Chief Financial Officer, Erin McGrath, provided a brief update on SMART Bond Refinancing. Russ Colombo asked if the members could receive the information. Ms. McGrath responded that she will email the information once the meeting is concluded.

Chair Colombo asked if the members and public can receive an update on Revenue and SMART's Operations. Ms. McGrath said that SMART received higher sales tax revenue than anticipated and the budget cuts that were done early in the year put SMART in a stable position.

General Manager Mansourian stated that he can provide weekly ridership statistics that Board members receive if they like. He said that the CARES Act funds that were received helped SMART to not layoff any employees and staff is ready to increase service when there is demand. Russ Colombo asked if SMART foresees layoffs in the future due to the pandemic. General Mansourian responded that it will depend on if SMART receives future stimulus funds. If layoffs need to happen, when the demand to increase service occurs, it could take 4-6 months to hire and rehire staff.

Mr. Birdlebough said that many organizations are meeting virtually, and he asked how does it change the overall projections of ridership. General Manager Mansourian responded that projections are not possible at this time during COVID and after COVID. At this we have a pandemic (health crisis) that is forcing the economy, which is different than an economic crisis.

Chair Colombo said that once people return to work the economy will begin to increase.

Ms. Narath said that perhaps the public attendees would like to provide some feedback at this time.

Mr. Breen stated that the listening sessions in northern section of the County have been very active in providing input/feedback and very well attended. The northern people are more concerned regarding passenger service than the Marin County people.

Mr. Oster said that when the Board makes recommendations either to expand the COC or create a new Advisory committee that it could be helpful to receive input from recognized groups like the Friends of SMART.

5. Next Meeting: TBD
6. Adjournment - Meeting adjourned at 8:35AM

Respectfully submitted,

Leticia Rosas-Mendoza
Clerk of the Board

Approved on: _____